

OFFICE USE ONLY

Date application received: / /

File reference: _____



INTERNAL REVIEW APPLICATION

Government Information (Public Access) Act 2009

Please complete this form to apply for an Internal Review of a decision made under the *Government Information (Public Access) Act 2009 (GIPA Act)*, regarding a formal Access Application. You must lodge this form within 20 working days after notice of the decision was given to you.

Any person who is aggrieved by a reviewable decision (see below) is entitled to ask for an internal review. This includes the access applicant and any third party objectors. It may also include other people who would be affected by GWIC's decision.

1. YOUR DETAILS

Surname:		Title: Mr / Mrs / Ms / Miss/ Dr
Given names:		
Organisation name:		
Postal Address:		Postcode:
Phone number:		Fax number:
Email:		

2. DECISION DETAILS

The decision I would like reviewed (please tick) is the Commission's decision:

- ☐ that an application is not a valid access application
- ☐ to transfer an access application to another agency, as an agency-initiated transfer
- ☐ to refuse to deal with an access application (including such a decision that is deemed have been made)
- ☐ to provide access or to refuse to provide access to the information in response to an access application
- ☐ that the government information is not held by the agency
- ☐ that the information applied for is already available to the applicant
- ☐ to refuse to confirm or deny that the information is held by the agency
- ☐ to defer the provision of access to the information in response to an access application
- ☐ to provide access to the information in a particular way in response to an access application (or a decision not to provide access in the way requested by the applicant)
- ☐ to impose a processing charge or to require an advance deposit
- ☐ to refuse a reduction in a processing charge
- ☐ to refuse to deal further with an application because an applicant has failed to pay advance deposit within the time required for payment
- ☐ to include information in a disclosure log despite an objection by the access applicant (or a decision that the access applicant was not entitled to object).

3. REASON FOR REVIEW

Please indicate your reasons for seeking a review of this decision/s

Date of decision: / /

GWIC reference number: _____

4. APPLICATION FEE

All applications must be accompanied by payment of a \$40 application fee.

5. DISCOUNT IN PROCESSING CHARGES

You may be asked to pay a charge for processing the application (\$30 per hour). Some applicants may be entitled to a 50% reduction in their processing charges.

If you wish to apply for a discount, please indicate the reason:

Financial hardship – please attach supporting documentation (eg a pension or Centrelink card).

AND / OR

Special benefit to the public – please specify why below:

6. PAYMENT DETAILS

Payment can be made via cheque or money order made out to the Greyhound Welfare & Integrity Commission, or direct debit payments. Direct debits should reference the applicant's name.

Account name: Greyhound Welfare & Integrity Commission

Bank: Westpac

BSB: 032 - 001

A/C Number: 180 927

7. PRIVACY STATEMENT

GWIC is subject to the *Privacy and Personal Information Protection Act 1998* which requires us to comply with the Information Protection Principles. Your personal information is being collected to process your review application for information pursuant to Part 4, Division 1 of the *Government Information (Public Access) Act 2009*. GWIC may use your personal information for the purposes of processing your application. GWIC will not disclose your personal information without your consent unless authorised or required by law. Your personal information will be held at the head office of GWIC at Level 1, 230 Howick St, Bathurst NSW 2795. You have the right to access and correct your personal information if you believe that it is incorrect. If you wish to do so, you can contact the Right to Information Officer on 1800 951 755.

Review applications can be lodged through the following channels:

emailus@gwic.nsw.gov.au

OR

Right to Information Officer
Greyhound Welfare & Integrity Commission
PO Box 718
Bathurst NSW 2795

Applicant's signature: _____

Date: / /